

Passaic Valley Regional High School District

AGENDA

**Regular Meeting of the Board of Education
Tuesday, April 25, 2023**

Order of Business

Roll Call of Members

Pledge of Allegiance

Reading of Announcement

Public Notice

In accordance with the provisions of the Open Public Meetings Act, the Board of Education of the Passaic Valley Regional High School District issued notice of this meeting on January 6, 2023, by having the date, time and location of the meeting posted on the bulletin board of Passaic Valley Regional High School and sent to The North Jersey Herald News and The Record. Notice was also filed with the Township Clerk of Little Falls, the Borough Clerk of Totowa, and the Business Administrator of Woodland Park and sent to those persons requesting that such notice be mailed to them.

President's Report

Acknowledgment of Correspondence To The Board Of Education

Approval of Minutes of Previous Meeting

The minutes of the March 14, 2023, Regular meeting(s) will be presented for review and approval.

Report of The Superintendent

Public Hearing Superintendent Contract

Resolution Approving 2023-2028 Employment Agreement for Dr. Bracken Healy as Superintendent of Schools, Passaic Valley Regional High School:

WHEREAS, the State of New Jersey has enacted P.L. 2007, c.53, An Act Concerning School District Accountability; and

WHEREAS, Section 5 of the Act amended N.J.S.A. 18A: 11-11 to require boards of education to provide public notice 30 days prior to the renegotiation, extension, amendment, or alteration of an employment agreement with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said public notice was provided to the public via posting on March 10, 2023, to the district's official newspapers, The Record and The North Jersey Herald News for publication, and filing on March 10, 2023, with the clerks of Little Falls, Totowa and Woodland Park for public posting; and

WHEREAS, Section 5 of the Act amended N.J.S.A. 18A: 11-11 to require boards of education to provide public notice of a public hearing 10 days prior to the renegotiation,

Regular Meeting of the Board of Education
Tuesday, April 25, 2023

extension, amendment, or alteration of an employment agreement with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said public notice of a public hearing was provided to the public via posting on April 6, 2023, to the district's official newspaper, The Record and the North Jersey Herald News for publication, and filing on April 10, 2023, with the clerk of Little Falls, Totowa, Woodland Park for public posting: now therefore be it

RESOLVED, That the Passaic Valley Board of Education hereby designates starting at 7:00 P.M. in the Adra Suchorsky Library, Passaic Valley High School, East Main Street, Little Falls, New Jersey, 07424, April 25, 2023 as the public hearing required by the Act, after which the Board may take action to amend and renew the Superintendent's employment agreement.

Public Hearing Budget

Student Representatives Report

Call For Members of The Public To Be Heard

Regular Order of Business

Committee Reports

Attorney's Report

Passaic County School Board's Association – Report of Delegate

New Jersey School Board's Association – Report of Delegate

Old Business

New Business

Call For Members of The Public To Be Heard

Executive Session

Adjournment

Education Committee

1. Approval/ March 2023 Student Attendance

The Superintendent recommends approval of the March 2023 student attendance.

Possible number of days school has been open	22.00
Possible number of days attendance	22,779.00
Days absent	943.00
Percent of attendance	95.9%
Average daily Enrollment	1,035.00

2. Approval / 2022-2023 Out of District Placement

The Superintendent recommends the Board of Education approve the following out of district placement(s):

	Student ID	Location	Cost
1	937958	Glenview Academy 24 Dwight Place Fairfield, NJ	\$25,973.57 Prorated 3/22/23 \$440.23/day 59 days \$15,045.00 Extraordinary Services \$41,018.57 Total
2	32046	ECLC 302 N. Franklin Tpk Ho-Ho-Kus, NJ	REVISED: \$31,500.00 Tuition \$3,500.00 Extraordinary Services \$35,00.00 Total

3. Approval / 2023-2024 Out of District Placement

The Superintendent recommends the Board of Education approve the following out of district placement(s):

	Student ID	Location	Cost
1	1901008	New Beginnings 28 Dwight Place Fairfield, NJ 07004	\$12,960.00 ESY Tuition \$8,400.00 ESY Extraordinary Services \$78,624.00 Tuition \$50,960.00 Extraordinary Services \$150,944.00 Total

4. Approval / 2023-2024 Shared Time Program

The Superintendent recommends the Board of Education approve the following out of district placement(s):

	Student ID	Location	Cost
1	2001365 937715 2001028 31729 20197	HoHoKus School 634 Market Street Paterson, NJ	\$9,900.00/per student @ 180 days) \$49,500.00 Total
2	32988	HoHoKus School 634 Market Street Paterson, NJ	\$9,900.00/per student @ 180 days) \$9,900.00 Total

Education Committee

5. Approval / Home Instruction

The Superintendent recommends the Board of Education approve the following home instruction:

Student ID	Instructor	Location
34523	Aspire Counseling Center	PHP Program \$625.00/week
937922	Learn Well	Facility \$52.75/hour up to 10 hours per week

6. Approval / 2022-2023 Augmentative Communication Assessment

The Superintendent recommends the Board of Education approve the augmentative communication assessment for student id #20549, cost not to exceed \$1,100.00. Assessment to be provided by Bergen County Special Services Educational Enterprise Division.

7. Report of HIB

The Superintendent reports and requests approval of the following HIB investigation(s):

Incident #	Location	Consequences	Intervention	Other Action	Determination
2223-06	Locker Room	Detention	Counseling with Mr. Burke	None	Not HIB
2223-07	Gris Gym	None	Referral to Mr. Burke	None	Not HIB

8. Approval / Mary Garofalo, Teacher of English, Resignation

The Superintendent recommends the Board of Education accept the resignation of Dr. Mary Garofalo, teacher of English retroactive as of April 21, 2023.

9. Approval / 2023-2024 Guidance Student Intern

The Superintendent recommends approval of Montclair State University graduate student Mackenzie Oliver as a Guidance Intern for the 2023-2024 year under the supervision of Danielle Vigilante. Ms. Oliver will submit fingerprints and any additional documents as required before her start.

10. Approval / Fall 2023-2024 Karina Guinart Counseling Intern

The Superintendent recommends approval of Karina Guinart, current 2022-2023 Guidance Intern, to complete her final semester internship, fall 2023.

Education Committee

11. Approval / Professional Day

The Superintendent recommends the Board approve the following staff professional days:

- Jennifer Shue, School Counselor – April 3, 2023 ½ day (retroactive). University of Pittsburgh admissions and representatives networking. Fairfield, NJ. No cost.
- Corine Czepiel, Fine Art Teacher – March 31, 2023 (retroactive). Phoenix Workshop, Professional Development for art educators. Summit, NJ. No cost.

12. Approval / Overnight Professional Day

The Superintendent recommends the Board approve the following staff overnight professional day:

- Kelly O’Brien, Special Education Supervisor – May 17-19, 2023. NJASA/NJAPSA Spring Leadership Conference, Atlantic City, NJ. Registration and lodging \$796.00. Meals, mileage and fees will also be reimbursed.

13. Approval / Fundraisers

The Superintendent recommends approval of following fundraisers:

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	PVRHS Golf	J. Wassel	Snap Raise	April 7-May 5, 2023 Online (retroactive)	Raise funds to support program needs
2	Italian Club	Napolitano	Dine and Donate	May 2, 2023 / Chipotle Wayne, NJ	Raise funds for annual dinner
3	Italian Club	Napolitano	Tee shirt sale	April 28-May 12, 2023/ In School	Raise funds for annual dinner
4	Art Club, Culinary Club, GSA Club	Czepiel, Geleta, Vasa	Hand crafted bowl and food sale	May 23, 2023/ Art Show/Pops Concert	Raise funds to support “Empty Bowl” project that support food banks and soup kitchens fighting hunger
5	Class of 2024	Francis/Van Ess	Can Shake	April 22, 2023/ Shop Rite, Little Falls NJ (retroactive)	Raise funds for prom

14. Approval/Virginia Monk, Piano Accompanist

The Superintendent recommends retroactive approval of Ms. Virginia Monk as the piano accompanist for the spring concert on March 23, 2023. Rate \$175.00.

15. Approval / Revision 2022-2023 Academic Calendar

The Superintendent recommends retroactive approval of the revision of the 2022-2023 Academic Calendar. Att E-1

Education Committee

- 16. Approval / Rita Jourdan, Part Time ABA Paraprofessional/Bus Aide**
The Superintendent recommends approval of Rita Jourda as a part time PV ABA paraprofessional/bus for the 2022-2023 school year, no benefits, up to 29 hours per week, rate \$22.00 per hour. Start date pending completion and receipt of fingerprinting and of paperwork.
- 17. Approval / Brianna Torres, Part Time ABA Paraprofessional/Bus Aide**
The Superintendent recommends approval of Brianna Torres as a part time PV ABA paraprofessional/bus for the 2022-2023 school year, no benefits, up to 29 hours per week, rate \$22.00 per hour. Start date pending completion and receipt of fingerprinting and of paperwork.
- 18. Approval / Spring 2023 Fatima Martinez Clinical Observations**
The Superintendent recommends approval of Fatima Martinez, Caldwell University to do her required Clinical Observation; 3 hours observation, date TBD. A. Francis, C. Joseph, J. Picarelli supervising.
- 19. Approval / Substitute Teacher(s) 2022-2023**
The Superintendent recommends approval of the following substitute teachers for the 2022-2023 school year. Part time up to 29 hours, no benefits. Start date pending receipt of criminal history and paperwork required.
- Gregory Desbiens
 - Momin Rasool
- 20. Approval / Vonnie Migliaccio, English Long Term Leave Replacement**
The Superintendent recommends retroactive approval of Vonnie Migliaccio as a long-term English leave replacement teacher effective April 24, 2023 through June 22, 2023. No benefits, Class 1, Step 1 at \$57,395.00 prorated.
- 21. Approval /Cherylyn Costello Full Time, Tenure Track Special Education Math Teacher 2023-2024 School Year**
The Superintendent recommends approval of Ms. Cherylyn Costello, for the 2023-2024 academic year, Special Education Math Teacher, full time tenure track. Compensation Class 1, Step 13, at \$70,150.00.
- 22. Approval / Paige Gensinger, Permanent Substitute Instructional Paraprofessional**
The Superintendent recommends approval for Ms. Paige Gensinger as a Permanent Substitute Instructional Paraprofessional / ABA Program, at \$25.00 per hour.

Education Committee

23. Approval /Field Trips

The Superintendent recommends approval of following field trips:

	Department	Teacher/ Advisor	Event	Date/Time/Location	Purpose
1	Music	DeLuccia	Meet with middle school band students	March 24, 2023/ 11:40am-3pm/ Little Falls School #1	Connect with the middle school students. Introduce them to our students and program. Approx 16 students 1 staff Cost to BOE-substitute
2	SAC	Morris	Passaic County Teen Summit	June 2, 2023/ 8:30am-1:00pm/ WPU, Wayne NJ	Empower students to make positive decisions, resist peer pressure and be active in the community. Approx 8 students 2 staff Cost to BOE -substitute
3	Environmental Science	Goodman	Duke Farms	May 11, 2023/ 8:15am-2pm/ 1112 Dukes Pky, Hillsborough, NJ	Students will explore amount other things several ecosystems, identify ecosystems and examine sustainability initiatives. Approx 50 students 4 staff (to fulfill farm required staff: student) Cost to BOE- substitutes
4	Principals of Energy	Robeson	NJ Robotics Competition	May 9, 2023/ 8:30am-12:30pm/ Passaic County Community College, Paterson NJ	Attend the NJ Robotics competition. Approx 20 students 1 staff Cost to BOE-substitute

24. Approval / 2023-2024 ESY Hours

The Superintendent recommends approval of the Bergen ABA Summer 2023 program ESY hours Monday to Thursday, 8:30am to 1:30pm June 26, 2023, through August 3, 2023. The program will be closed July 3, 2023, and July 4, 2023.

25. Approval/March 2023 Suspensions

The Superintendent recommends approval of March 2023 suspensions. Att E-2

Education Committee

26. Approval of Shared Services Agreement Bergen County Special Services Addendum 2023-2024

WHEREAS the Passaic Valley Board of Education and Bergen County Special Services School District are parties to a shared services service agreement providing for BCSS's provisions of services for the BCSS/Passaic Valley Collaborative Program for pupils with similar intensive educational, behavioral, and other needs related to their disabilities; and

WHEREAS the parties wish to continue the services of and renew the above-referenced Agreement through the 2023-2024 school year and seek to amend certain portions of the Agreement per the attached addendum.

NOW THEREFORE BE IT RESOLVED the Passaic Valley Board of Education ratified and approved the Addendum for the 2023-2024 school year.

BE IT FURTHER RESOLVED that the Business Administrator be and is hereby authorized to execute this Agreement on behalf of the Board of Education. Att E-3

27. Approval of Special Education Contract – Tuition Paying Students for the Passaic Valley/Bergen Autism Program

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve one student from the Cedar Grove Public School to attend the Passaic Valley/Bergen Autism Program for the 2022-2023 school year.

Finance Committee

1. Adoption of the 2023-2024 School Budget

The Superintendent, in consultation with the School Business Administrator/ Board Secretary recommends the Board adopt the 2023-2024 School Budget as presented. BE IT RESOLVED, by the Passaic Valley Board of Education, County of Passaic, that the 2023-2024 school district budget be approved as follows:
 BE IT FURTHER RESOLVED, that the following GENERAL FUND AND DEBT SERVICE tax levies be approved to support the 2023-2024 budget:

	General Fund	Special Revenues	Debt Service	Total
2023-2024 Total Expenditures	\$36,391,366.00	\$734,221.00	\$661,165.00	\$37,786,752.00
Less: Anticipated Revenues	\$7,954,914.00	\$734,221.00	\$225,439.00	\$8,914,574.00
Taxes to be Raised	\$28,436,452.00	\$0.00	\$435,726.00	\$28,872,178.00

2. Approval of Monthly Bill List - April

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the Board; or in accordance with payrolls duly certified; or debt service or when provide by resolution approval by a person designated by the Board, and

WHEREAS, the following bill lists are drawn from the Authorization checking account and is being presented to the Board with the recommendation that it be paid (Attachment F-1):

Date	Check Numbers	Total Amount
4/26/23	Pending	\$ 1,690,430.67

WHEREAS, each claim or demand has been fully itemize, verified and audited as required by law in accordance with, N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Passaic Valley Regional High School Board of Education approves the above bill list from the Authorization checking account, and

BE IT FURTHER RESOLVED, that the Passaic Valley Regional High School Board of Education authorizes the School Business Administrator to pay bills between Board meetings if it is determined that a need arises prior to the next Board meeting in accordance with Policy 6470 – Payment of Claims.

Finance Committee

3. Acceptance of the Board Secretary’s Report, Cash Reconciler’s Cash Report and the Board Secretary’s Certification of Funds for the Month of March 2023

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Passaic Valley Regional High School Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Passaic Valley Regional High School Board of Education receive and accept the monthly financial statements, the Board Secretary’s Report and the Cash Reconciler’s Cash report; and
 WHEREAS, attached are the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending March 31, 2023 for the Board to accept; NOW THEREFORE BE IT RESOLVED, the Passaic Valley Regional High School Board of Education acknowledges receipt of and accepts the Board Secretary’s Report and the Cash Reconciler’s Cash report for the month ending March 31, 2023; and BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation. (Attachment F-2)

4. Approval of Payment of Cafeteria Invoices

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve payment of the following cafeteria invoices:

Vendor	Description	Check #	Amount
Pomptonian	Inv# 671031023	1317	\$20,666.69
Pomptonian	Inv# 671031723	1318	\$24,571.43
Pomptonian	Inv#671032423	1319	\$ 6,428.48
Pomptonian	Inv#671033123	1320	\$18,936.46
Solution Tek	Freezer Door Lock Repairs	1321	\$ 589.81
Solution Tek	Refrigerator Door Lock Repairs	1322	\$ 446.76
St. Philip’s	Payment in Error	1323	\$ 216.20

5. Approval of Line Item Budget Transfers – March 2023

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following line item transfers for the month of March 2023 as presented. (Attachment F-3)

6. Acceptance of Financial Status Report – March 2023

The Superintendent, in consultation with the School Business Administrator/Board secretary recommends the Board accept the Financial Status Report for the month of March 2023, as presented. (Attachment F-4)

Finance Committee

7. Acceptance of Revenue Report – March 2023

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board accept the Revenue Report for the month of March 2023, as presented. (Attachment F-5)

Operations Committee

1. Approval of Use of Facilities

The Superintendent recommends the following use of facilities requests: all outside organizations (not school related) must file proof of insurance with Passaic Valley Regional High School before the commencement of their designated event, including any preparation before, if necessary.

- Dr. Iobst requests the retroactive use of rooms 222 and 243 on April 10-11, 2023 from 11am-2pm for AP exam review.
- May 10, 2023 (7pm - 9pm) Griswold Gymnasium. Educating Athletes Organization. FREE Recruiting Seminar for North Jersey HS Football Players. College Coaches from D1, D2, D3. Panel Discussion, presentation & question/answer period.

2. Approval/Emergency Exit Drills

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommended authorization to conduct Emergency Exit Drills with Laidlaw Transit/First Student, School Transportation Service and Trans-Ed for all Passaic Valley High School bus routes and Passaic Valley Buses and other busing for students from various boards of education participating in the PV/ABA Program. Drills will be scheduled in accordance with NJAC:6:21-11.4 dates in May to be determined based on weather conditions.

3. Approval/Disposal of Items

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the approval to dispose of unrepairable and outdated computer equipment to Sycamore International, West Grove, Pennsylvania. Sycamore will recycle this equipment and issue a check to the school district. Att O-1

4. Approval of Donation – Sound System

The Superintendent, in consultation with the School Business Administrator, recommends the approval of the donation of a sound system for the softball and baseball field at a cost of \$6,341.82 by Herff Jones.

5. Approval of Donation

The Superintendent, in consultation with the School Business Administrator, recommends the approval of the donation of \$792.15 from the Little Falls Masonic Lodge to pay for three families lunch program balances.

6. Approval of Millennium Strategies – US Department of Justice Grant

The Superintendent, in consultation with the School Business Administrator, recommends the Board approve Millennium Strategies at a consulting fee cost of \$4,500.00 to complete the grant application for the US Department of Justice, through the COPS School Violence Prevention Program. Att O-2

Operations Committee

7. Approval of Location Agreement – 20th Television

The Superintendent, in consultation with the School Business Administrator, recommends the Board approve the location agreement with 20th Television. Att O-3

8. Request for Proposals

The Superintendent, in consultation with the School Business Administrator, recommends the Board approve the Request for Proposals for the following services.

- Attorney/Negotiator
- Auditor
- Special Council
- Insurance Broker/Risk Manager
- Architectural/Engineering Services

9. Approval of PPE Supplies – ESSER II

The Superintendent, in consultation with the Business Administrator, recommends the Board approve the purchase of PPE supplies (4 outdoor receptacles) in the amount of \$6,100.00. These monies have been approved through the school district's ESSER II Grant, Account # 20-483-200-600-007600-050.

Athletic Committee

1. Approval / Spring 2022-2023 Coaches

The Superintendent recommends retroactive approval of the following coaching positions for the 2022-2023 spring season:

- Approval of **Marc Salvatore**, Head Boys Lacrosse. Schedule D, Category 3, level 4 = \$7,761.00
- Approval of **Andrew Greco**, Asst. Boys Lacrosse. Schedule D, Category 3, level 4 = \$5,333.00
- Approval of **Frank Kalokitis**, Volunteer Coach, Boys Lacrosse. Pending receipt of background check and volunteer paperwork

Policy Committee

1. Approval / Policy Adoption

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends approval and adoption of the following policies: Att P-1

- P 0144 Board Member Orientation and Training (Revised)
- P & R 2520 Instructional Supplies (M) (Revised)
- P 3217 Use of Corporal Punishment (Revised)
- P 4217 Use of Corporal Punishment (New)
- P 5305 Health Services Personnel (M) (Revised)
- P & R 5308 Student Health Records (M) (Revised)
- P & R 5310 Health Services (M) (Revised)
- P 6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
- R 6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
- P 6115.04 Federal Funds – Duplication of Benefits (M) (New)
- P 6311 Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
- P 7440 School District Security (M) (Revised)
- P 9100 Public Relations (Abolished)
- P 9140 Citizens Advisory Committees (Revised)
- R 9140 Citizens Advisory Committee (M) (Abolished)

Negotiations Committee

1. Ratification of the Executive County Superintendent's Approved 2023-2028 Employment Contract – Superintendent

It is the recommendation of the Passaic Valley Regional High School District Board of Education to ratify the Executive County Superintendents approved 2023-2028 employment contract for Dr. Bracken Healy, as Superintendent. Att N-1

Next Meeting

Regular Meeting:
May 9, 2023
Adra Suchorsky Library
Passaic Valley Regional High School
East Main Street, Little Falls New Jersey